



# Hitchcock County Board Minutes



Hitchcock County Board of Commissioners

Trenton, Nebraska  
June 6, 2016

A meeting of the County Board of Commissioners of Hitchcock County, Nebraska was held at the Hitchcock County Courthouse Commissioner's Room, 229 East D Street, Trenton, Nebraska on Monday, the 16<sup>th</sup>, day of May, 2016 commencing at 9:30 o'clock a.m. Present were Chair Scott McDonald, Vice Chair Ron Wertz, Commissioner Paul Nichols, County Clerk Margaret Pollmann and County Attorney, D. Eugene Garner. Notice of the meeting was given in advance thereof by publication in the Hitchcock County News, the designated method for giving notice. Board agendas are posted on the County's website [www.hitchcockcounty.ne.gov](http://www.hitchcockcounty.ne.gov). Notice of the meeting was given to the Chair and all members of the Board. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. The Open Meetings Act was available for review and Chair indicated the location of such copy in the room where the meeting was being held.

Member Nichols moved to approve the consent agenda consisting of the following items: 1. Approval of June 6<sup>th</sup>, 2016 agenda; 2. Approval of the May 16<sup>th</sup>, 2016 meeting minutes. Member Wertz seconded the motion and after consideration the following members voted in favor of said motion: Nichols, Wertz, and McDonald. Motion carried.

Member Wertz offered Resolution #16-8 and moved for its' adoption. Member McDonald seconded the motion and after consideration the roll was called thereupon and the following members voted in favor of the motion: McDonald, Wertz, and Nichols. Said resolution having been consented to by a majority of all members elected to said County Board, was by the Chair declared passed and adopted. A true, correct and complete copy of said resolution is as follows:

## RESOLUTION 16-8

**WHEREAS**, the County of Hitchcock County, Nebraska, hereinafter referred to as "COUNTY", is a duly organized county, existing pursuant to the laws of the State of Nebraska; and

**WHEREAS**, NEB. REV. STAT. §23-106(2), authorizes the County Board of Commissioners to establish Petty Cash Funds, and to set the amount of money to be carried in such fund.

**WHEREAS**, the State of Nebraska Judicial Branch has directed that each County Court have a dedicated assigned cash drawer to allow court staff to make change for financial transactions.

**NOW THEREFORE, BE IT RESOLVED** that the Hitchcock County Court is hereby authorized to establish a petty cash fund in the amount of \$30.00.

**BE IT FURTHER RESOLVED** that the dollar limit of such fund shall be stated in the fiscal policy of the county board budget message.

PASSED AND APPROVED on this 6<sup>th</sup> day of June, 2016.

VOTING FOR THE MOTION: Scott McDonald, Paul Nichols and Ron Wertz

ABSTAINING: None

VOTING AGAINST THE MOTION: None

ABSENT: None



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The Resolution is hereby adopted.

\_\_\_\_\_  
Scott McDonald, Chair

ATTEST:

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Margaret M. Pollmann, County Clerk

SEAL

Member Wertz moved to approve the following claims. Member McDonald seconded the motion and after consideration, the following members voted in favor of said motion: Nichols, McDonald, and Wertz. Motion carried.

## GENERAL FUND:

General Fund Payroll -----	\$12,511.62
Acme Printing Co., supply -----	\$ 338.41
Marlene Bedore, mileage -----	\$ 86.40
Capital Business Systems, Inc., copier lease -----	\$ 149.00
Capital Business Systems, Inc., printer lease -----	\$ 900.83
Clerk District Court, adv. costs -----	\$ 35.00
Comfort Inn, lodging -----	\$ 371.80
Community First Bank, FICA/OASI/Fed. -----	\$ 4,034.41
Kimberly Cook, mileage/communications -----	\$ 133.08
Cornhusker State Industries, supply -----	\$ 312.00
Eakes Office Products, supply/lease -----	\$ 417.34
Farmers Coop, supply/fuel -----	\$ 168.44
Nancy Frecks, mileage/communications -----	\$ 45.60
GIS Workshop, contract -----	\$ 9,600.00
Goodwin Siegfried, LLP, ct. appt. counsel -----	\$ 995.00
Great Plains Comm., service -----	\$ 1,142.38
Herrmann Jones Funeral Chapel, coroner costs -----	\$ 315.00
Hitchcock Co. Court, costs -----	\$ 115.00
Hutch's Heating & AC Services, repair -----	\$ 120.00
Juror per diem/mileage -----	\$ 821.16
Justice Data Solutions, software -----	\$ 1,500.00
Law Office of Tana Fye, ct. appt. counsel -----	\$ 628.14
Lewis Motor Sports, repair -----	\$ 345.92
Messersmith Water Treatment, supply -----	\$ 20.20
Mid-American Benefits, deductible funding -----	\$ 8,000.00
MIPS, Inc., data process. costs -----	\$ 4,119.37
Darin Morgan, zoning admin. -----	\$ 905.88
NACO, dues -----	\$ 1,234.18
NE County Attorney's Assoc., dues -----	\$ 515.00
NE Dept. Rev., state tax -----	\$ 520.28
Nebraska.gov, transcripts -----	\$ 8.00
Northshore, juror meals -----	\$ 118.90
Evelyn Pettit, baliff fees -----	\$ 100.00
Postmaster, postage -----	\$ 1,000.00
Postmaster, box rent -----	\$ 66.00
Ramada Inn Kearney, lodging -----	\$ 140.00



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Red Willow Co. Court, transcripts -----	\$ 4.50
Redfield & Co., supply -----	\$ 163.91
Retirement Plans Division Ameritas, retirement -----	\$ 1,817.25
Southwest Fertilizer, fuel -----	\$ 370.97
SW Public Power, utility -----	\$ 34.30
Ashley K. Spahn, ct. appt. counsel -----	\$ 5,486.36
T&J Repair, repair -----	\$ 297.53
Trails West Texaco, supply/meal -----	\$ 39.81
Univ. of NE, supply -----	\$ 354.06
US Bank, meals -----	\$ 27.13
Verizon Wireless, service -----	\$ 301.75
Village of Trenton, utility -----	\$ 1,164.28
Laken Vrbas, blood draw -----	\$ 125.00
Walmart, supply/repair -----	\$ 373.12
Wauneta Breeze, subscription -----	\$ 38.00
Karen Wertz, reimb. supply -----	\$ 19.98
Ryan Wilcox, public defender contract -----	\$ 2,000.00

## ROAD FUND:

Road Fund Payroll -----	\$11,671.04
Carquest, repair/tools -----	\$ 215.37
Community First Bank, FICA/OASI/Fed. -----	\$ 3,626.76
D&S Hardware, supply -----	\$ 16.95
Dan's R Us Sanitation, service -----	\$ 19.50
Don Hagan & Sons, repair -----	\$ 116.30
Farmers Coop, fuel -----	\$ 212.21
Great Plains Comm., service -----	\$ 177.45
JA Automotive, supply -----	\$ 29.17
Lakeside Sand & Gravel, gravel -----	\$10,320.02
Medical Enterprises, DOT Testing -----	\$ 41.00
Mentzer Oil Co., fuel -----	\$ 2,389.58
Mid-American Benefits, deductible funding -----	\$ 1,000.00
NE Dept. Rev., state tax -----	\$ 490.62
Prairie States Comm., repair -----	\$ 555.00
R&W Repair, same -----	\$ 62.05
Retirement Plans Division Ameritas, retirement -----	\$ 1,441.08
Richards Gravel Pit, gravel -----	\$ 4,641.00
SW Fertilizer, supply/propane -----	\$ 615.38
SW Public Power, utility -----	\$ 40.38
Stratton Auto Parts, repair/supply -----	\$ 109.06
Titan Machinery, repair -----	\$ 2,819.49
Village of Culbertson, utility -----	\$ 42.11
Village of Stratton, same -----	\$ 99.10
Village of Trenton, same -----	\$ 123.63
7-D Lockshop, repair -----	\$ 21.00

## VISITOR PROMOTIONAL FUND:

Hillside Perk, promotional/special projects -----	\$ 50.00
McCook Daily Gazette, publication-----	\$ 550.00



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NETA Treasurer, dues -----	\$ 210.00
Splash Design, printing -----	\$ 713.71

## **911 EMERGENCY SERVICES FUND:**

CenturyLink, service -----	\$ 279.39
Great Plains Comm., same -----	\$ 672.48

Member McDonald moved to approve the claim of RW Welding for repair in the Road Fund in the amount of \$57.80. Member Nichols seconded the motion and after consideration, the following members voted in favor of said motion: Nichols and McDonald. Member Wertz abstained. Motion carried.

Twyla McClung met with the board regarding road concerns.

Attorney Garner advised that Brandon Meyer, Lincoln County Emergency Manager requested that action on the Region 51 Interlocal Agreement/Monetary Agreement for Emergency Management Services be postponed until the June 20<sup>th</sup> meeting. The Lincoln County Board will execute said agreement and forward to this board for consideration.

Member McDonald moved to direct Chair to execute the letter of engagement with Daniel D. Miller for 2016/2017 budget preparation services in the amount of \$2,500.00. Member Wertz seconded the motion and after consideration, the following members voted in favor of the motion: Nichols, Wertz, and McDonald. Motion carried.

Member Nichols moved to appoint Jacob Miller to the Hitchcock County Board of Adjustment for the term expiring January 1, 2019. Member Wertz seconded the motion and after consideration, the following members voted in favor of the motion: Nichols, Wertz and McDonald. Motion carried.

Member Nichols moved to sign NACO Benefit Services VSP Vision Insurance Pool Participation Agreement. Member Wertz seconded the motion and after consideration, the following members voted in favor of the motion. Nichols, Wertz and McDonald. Motion carried.

Discussion held on the U.S. Department of Labor Wage and Hour Division amendment to the Fair Labor Standards Act (FLSA) relating to overtime pay regulations.

The Treasurer was in receipt of \$80.07 from Central Crude for oil production, credited to the General Fund.

Member McDonald moved to adjourn at 11:05 a.m. and to meet for the next regular meeting on Monday, June 20<sup>th</sup>, 2016 at 9:00 a.m. Member Wertz seconded the motion and the roll was called with the following members voting in favor of said motion: Wertz, McDonald, and Nichols. Motion carried.

ATTEST:

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Scott McDonald, Chair  
Hitchcock County Board of Commissioners

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Margaret Pollmann, County Clerk